

Position Title:	Environment Manager	Position No:	ENMAN
Position Type:	Fixed Term, Full Time	Classification:	SP1
Location:	Darwin, Northern Territory	Reports to Position:	GMENG
Reports to:	General Manager, Strategy & Growth	Last Updated:	21.10.24

POSITION OBJECTIVES

Ensure that the Port operates in an environmentally responsible manner and is recognised as setting a high standard of environmental compliance through the Darwin Port's Environmental Management System (EMS) and other policies and procedures.

MAIN DUTIES/KEY ACCOUNTABILITIES

- Manage the implementation of Darwin Ports Environment Management Systems ensuring ongoing compliance and maintenance of Darwin Ports ISO 14001 accreditation.
- Maintain understanding of Environmental Management regulatory requirements to develop and implement strategies, policies and procedures, programs and governance reporting systems to maintain compliance.
- Lead the implementation, and continuous improvement of the Darwin Ports Sustainability Strategy, fostering a culture of environmental responsibility and innovation.
- Maintain effective and efficient Environmental information systems, records management and filing systems
- Support Darwin Port Biosecurity requirements.
- Build the Environment capability of Darwin Port management, supervisors and staff through active and visible leadership and coaching.
- Maintain the Environment Inspection and Audit program, including preparation and facilitation of inspections, risk assessments and HSE system audits.
- Lead environmental incident investigations and support safety investigations as required.
- Evaluate third-party environmental reporting to identify key trends for action and provide reports to regulatory agencies and other stakeholders.
- Contribute positively to continuous improvement activities and initiatives at Darwin Port
- Other duties as directed by your manager from time to time.

QUALIFICATIONS & EXPERIENCE

Selection Criteria	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • Current NT drivers' licence • Current MSIC or ability to obtain • Degree in Environmental Science, Engineering, Environmental Management or comparable discipline 	<ul style="list-style-type: none"> • Postgraduate study in relevant discipline • Certificate IV Training and Assessment

EMPLOYEE SIGNATURE: _____ DATE: _____

Selection Criteria	Essential	Desirable
Experience	<ul style="list-style-type: none"> • Previous experience in a similar role. • Knowledge and experience of implementation and improvement of Environmental Management Systems 	<ul style="list-style-type: none"> • Incident Investigation training or equivalent experience. • Previous experience within a Port or Marine Industry Environment

SKILLS & CAPABILITIES

- Able to display high level of professionalism, honesty and integrity in line with Darwin Port Values
- Strategic thinking, business acumen and the ability to develop robust business plan to deliver short and longer-term organisational goals
- Self-motivated with excellent time management skills, reliability and attention to detail to ensure work is undertaken with a high level of accuracy without supervision
- High standard of written and oral communication skills with the ability to communicate positively and effectively with a diverse range of internal and external stakeholders
- Initiate and drive change within the organisation through aligning efforts and resources towards organisational goals, process improvement and removing barriers to change
- Ability to develop and implement risk mitigation strategies, building a strong appreciation of risk management practices throughout the organisation
- Able to identify and meet the needs of stakeholders, manage competing priorities and resolve potential conflicts effectively
- Proactively promote an environmentally responsible culture through active and visible leadership & coaching

VALUES

Our organisational culture is underpinned by the Darwin Port values of **Teamwork, Respect, Integrity, Honesty and Safety.**

You are expected to carry out your position in alignment with the above values. You must comply with all relevant workplace policies, procedures, standards and legislative requirements.

EMPLOYEE SIGNATURE: _____ DATE: _____