

POSITION DESCRIPTION

Position Title:	Engineer, Project Delivery	Position No:	ENGPD
Position Type:	Permanent Full Time	Classification:	PO2
Location:	Darwin, Northern Territory	Reports to Position:	ENG04
Reports to:	Manager, Capital Works & Delivery	Last Updated:	4/9/26

POSITION OBJECTIVES

The Engineer, Project Delivery will provide engineering and project delivery support in line with the operational requirements of Darwin Port. This support will be focussed around:

1. Project management, QA/QC and delivery (R&M and sustaining capex).
2. Port planning assistance (growth projects).

MAIN DUTIES/KEY ACCOUNTABILITIES

- Accountable for project management and delivery of assigned maintenance and capital projects, undertaking all necessary tasks from scope of works (SOW) development to tendering, procurement, work supervision, reporting, contract execution and closeout.
- Develop robust project plans to ensure effective planning for resources (including people & funding)
- Develop accurate project cost estimates to support project budgeting CAPEX/OPEX budget approvals and assist in actively managing cash flows including approvals, forecasting and payment.
- Develop, monitor, and implement Darwin Port QA/QC plans and procedures in Capex and R&M projects to actively control the quality of delivered services to align with relevant standards.
- Manage & control project scope of work, programme, cost, and variations across assigned projects.
- Coordinate and supervise contractors, consultants and service providers to ensure works are delivered safely, efficiently and in accordance with specifications and contract requirements.
- Prepare concise reporting on project delivery, operational risks, issues, quality outcomes, and contractor performance.
- Assistance in completing and documenting asset inspection and assessment activities.
- Maintain accurate project documentation and records, ensuring drawings, reports, contracts and correspondence are correctly registered, versioned and archived.
- On occasion you may be required to be contactable outside of your ordinary hours of work.
- Contribute positively to continuous improvement activities and initiatives at Darwin Port
- Other duties as directed by your manager from time to time

QUALIFICATIONS & EXPERIENCE

Selection Criteria	Essential	Desirable
Qualifications	• Degree in Engineering (civil or mechanical preferred) or other relevant qualification with suitable project engineering experience. • Current NT drivers' licence or ability to obtain. • Current MSIC or ability to obtain.	• Formal Qualifications in Project Management.

EMPLOYEE SIGNATURE: _____ DATE: _____

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Selection Criteria	Essential	Desirable
Experience	5+ years relevant professional experience in Project Engineering - Familiarity with maintenance in an industrial environment. - Demonstrated experience of Work Health & Safety principles, including safety and environmental issues relating to a marine environment.	Demonstrated experience delivering complex civil projects.

SKILLS & CAPABILITIES

- A demonstrated ability to develop and deliver complex works programs for critical assets.
- A demonstrated ability to manage a large portfolio of projects.
- A demonstrated ability build and maintain productive stakeholder relationships to support successful project delivery and operational outcomes.
- Able to display high level of professionalism, honesty, and integrity in line with Darwin Port Values
- Self-motivated with excellent time management skills, reliability, and attention to detail to ensure work is undertaken with a high level of accuracy with minimum supervision.
- Ability to work effectively with people of various cultures in a team environment as well as independently to achieve objectives
- Ability to build and maintain positive working relationships internally and externally
- Well-developed interpersonal and communication skills
- Well-developed computer skills, to work across a range of systems and software
- Ability to apply safe work practices in performing duties and responsibilities and to proactively identify and report and/or resolve potential risks and hazards

VALUES

Our organisational culture is underpinned by the Darwin Port values of **Teamwork, Respect, Integrity, Honesty and Safety.**

You are expected to carry out your position in alignment with the above values. You must comply with all relevant workplace policies, procedures, standards and legislative requirements.

EMPLOYEE SIGNATURE: _____ DATE: _____