

# POSITION DESCRIPTION

<b>Position Title:</b>	Mechanical Fitter	<b>Position No:</b>	FAB06
<b>Position Type:</b>	Permanent Full Time	<b>Classification:</b>	DPO EA
<b>Location:</b>	Darwin, Northern Territory	<b>Reports to Position:</b>	MFSUP
<b>Reports to:</b>	Supervisor, Metal Fabrication	<b>Last Updated:</b>	9/08/23

## POSITION OBJECTIVES

Work as part of the maintenance & engineering team to provide a high level of support and essential services to allow the port to operate efficiently and safely.

## MAIN DUTIES/KEY ACCOUNTABILITIES

- Undertake maintenance of Darwin Port assets including infrastructure, fixed plant, mobile equipment, and other port related items.
- Carry out mechanical repairs with an emphasis on planned and predictive/preventative maintenance and identify plant critical spares in consultation with the planning and management team.
- Conduct routine inspections of fixed & mobile plant assets and determine repair actions where required.
- Routine maintenance such as servicing & lubrication.
- Mentor and train workshop apprentices.
- Utilise MEX to ensure that maintenance tasks are recorded, assigned correctly, and completed to the relevant standard / specification.
- Ensure that you understand and apply Darwin Port Policies, standards and procedures including safe work and environmental practices in performing all duties and responsibilities.
- Contribute positively to continuous improvement activities and initiatives at Darwin Port.
- Other duties as directed by management from time to time.

## QUALIFICATIONS & EXPERIENCE

Selection Criteria	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> <li>• Mechanical Fitter trade (Certificate III in Engineering - Mechanical Trade)</li> <li>• Current NT drivers' licence.</li> <li>• Current MSIC or ability to obtain.</li> <li>• Hold a current Forklift Licence.</li> </ul>	<ul style="list-style-type: none"> <li>• Current NT Heavy Rigid Licence</li> <li>• Current First Aid Certificate</li> <li>• Hold a current Dogman ticket, Franna &amp; Gantry Crane licenses.</li> <li>• Working at heights qualification.</li> <li>• Confined space qualification.</li> <li>• S1,2,3 (Highly Regarded)</li> <li>• Hold a current Elevated Work Platform Licence.</li> </ul>

EMPLOYEE SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

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Selection Criteria	Essential	Desirable
Experience	<ul style="list-style-type: none"> <li>• Sound Knowledge and experience working on fixed plant infrastructure commensurate with mining operations i.e. overland conveyors, stackers, feeders.</li> <li>• Demonstrated experience carrying out corrective and breakdown maintenance tasks on fixed plant infrastructure - motor replacements, replacement of rollers, idlers &amp; pulleys, liner repairs and general servicing of assets.</li> <li>• Demonstrated experience carrying out Maintenance, testing and repair of diesel engines, transmissions, brake systems and Hydraulic systems on construction equipment and other heavy plant machinery/equipment.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience in Marine Industry, Oil and Gas or Mining.</li> <li>• Demonstrated experience and knowledge on the application of computerised maintenance management systems.</li> </ul>

### SKILLS & CAPABILITIES

- Able to display high level of professionalism, honesty and integrity in line with Darwin Port Values.
- High standard of written and oral communication skills with the ability to communicate positively and effectively with a diverse range of stakeholders external to and within the organisation.
- Ability to read and work from drawings for manufacture and repair of equipment.
- Well-developed computer skills, to work across a range of systems and software.
- Self-motivated with excellent time management skills, reliability and attention to detail to ensure work is undertaken with a high level of accuracy without supervision.
- Ability to work effectively with people of various cultures in a team environment as well as independently to achieve objectives.
- Ability to apply safe work practices in performing duties and responsibilities and to proactively identify and report and/or resolve potential risks and hazards.
- Ability to build and maintain positive working relationships internally and externally.
- Use initiative to problem solve and meet objectives, and proactively engage in self-directed learning.
- Ability to identify problems, gather information and apply knowledge and understanding of the business to address or escalate issues as appropriate.

### VALUES

Our organisational culture is underpinned by the Darwin Port values of **Teamwork, Respect, Integrity, Honesty and Safety**.

*You are expected to carry out your position in alignment with the above values. You must comply with all relevant workplace policies, procedures, standards and legislative requirements.*

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