

SAFETY NOTIFICATION

Minimum Safety Expectations

SUMMARY

This notification aims to outline the “minimum safety expectations” for all operations at all areas of Darwin Port at East Arm Wharf (Including the Marine Supply Base) and Fort Hill Wharf. This notification does not intend to override any company specific procedures that set out a higher standard or compliance obligation; this notification outlines the “minimum expectations” at Darwin Port for the elements as listed.

KEY PRINCIPLES

Port personnel and all Port Users are required to comply with the Minimum Safety Expectations contained in this document.

Clarification or communications regarding the Minimum Safety Expectations are to be directed to the Port Landside Officer, Wharf Manager or the Darwin Port HSE Team in the first instance.

Movement of people around cruise vessels, naval vessels, vessel crews or other events where people are required to move between the vessel and access points will be managed to ensure their safety and as such it is impractical to apply these expectations.

All Personal Protective Equipment (PPE) is to be conforming to the relevant Australian Standards.

MINIMUM SAFETY EXPECTATIONS

Refer to the table below for detailed Minimum Safety Expectations and supporting comments / examples:

EXPECTATION	EAST ARM	FORT HILL	SUPPORTING COMMENT / EXAMPLE
High Vis Clothing is to be worn in all operational areas.	EAW	FHW	High Vis Vest for visitors. High Vis Vest for cattle truck drivers standing along the edge of the main road of EAW.
Hard Hats are to be worn on wharf deck.	EAW		Cattle loading crew standing on and operating race and PCC crew transporting vehicles from vessel do not require hard hats.
Hard Hats are to be worn as per task specific JSEA / JSA (e.g. crane operations).	EAW	FHW	
Safety footwear to be worn in all operational areas.	EAW	FHW	Car unloading crew wear specific safety footwear.
Personal Floatation Devices (PFD's) must be worn when working at the edge of the wharf (~ 1m from edge).	EAW	FHW	PFD's must be fastened correctly.
No driving or parking on the wharf deck unless necessary for work task.	EAW	FHW	
Driving at 20 km/h maximum on the wharf deck.	EAW	FHW	
Vehicles and mobile plant / equipment must have rooftop flashing lights (on and flashing) on the wharf deck, stockpile and haul road areas.	EAW	FHW	FHW = Work vehicles and mobile plant / equipment only required.
Bicycles are prohibited to be ridden on site at EAW.	EAW		A bike rack at the entry gates to EAW is provided.
No smoking on the wharf deck EAW.	EAW		Cigarette butts to be disposed of in receptacles.
Smoking only in designated areas FHW.		FHW	
No smoking in any Darwin Port vehicles or Darwin Port plant or equipment (including the shiploader).	EAW	FHW	e.g. Light Vehicles, Heavy Vehicles, Cranes, Forklifts.

NON-CONFORMANCE

Darwin Port personnel or Port User observed non-conformance with Minimum Safety Expectations:

- Communicate with the person at the time to make them aware of the of the non-conformance, if safe to do so;
- Ask the person to address the non-conformance in accordance with the expectations;
- Record details of the non-conformance;
- Notify the persons Supervisor or Manager if possible;
- Supervisor or Manager is to ensure the non-conformance is addressed;
- Supervisor or Manager is to report to Darwin Port Wharf Manager or Darwin Port HSE Team;
- Repeat non-conformance will warrant an escalated response commensurate to the non-conformance.

EXPECTATIONS FOR ALL PORT USERS

Review this notification at your respective Prestart / Toolbox / Safety meetings and feedback any comments or queries back to the Darwin Port HSE Team in the first instance.